



AGREEMENT ON STUDENT EXCHANGE

Between

FOREIGN TRADE UNIVERISTY

And

CHOSUN UNIVERSITY

In order to implement a program of undergraduate and graduate student exchanges between Foreign Trade University, Vietnam (hereinafter referred to as "FTU") and Chosun University, South Korea (hereinafter referred to as "CU"), based upon the principles of equality and reciprocity, the two universities hereby agree that:

ARTICLE 1: DEFINITION OF EXCHANGE STUDENTS

Exchange students shall mean students for whom reciprocal obligations exist for the home university to accept for enrollment such student from the host university subject to the conditions laid down in this Agreement.

ARTICLE 2: NUMBER OF STUDENTS

The number of exchange students shall not exceed 10 undergraduate students per university per year. The number of exchange students sent from each university shall be equal. The 10 exchange students enrolling for one (01) semester of study shall be deemed equivalent to one (1) student enrolling for one (01) academic year. However, the host university may exercise its discretion in considering the appropriate timing for admission of exchange students to its courses.

The numbers of exchange students participating from each university shall be balanced by the end of the five (05) year term of this Agreement and may vary in any given year.

ARTICLE 3: DURATION OF EXCHANGE

The period of stay of each exchange student at the host university shall not exceed one (1) full academic year.

ARTICLE 4: SELECTION OF STUDENTS

The home university shall be responsible for selecting candidates for placement at the host university. The host university shall have the right to make the final

decision regarding the admission of each candidate. Exchange students shall be degree candidate students at the home university and have completed at least two years of undergraduate study or possess equivalent academic ability.

ARTICLE 5: LANGUAGE PROFICIENCY

Exchange students shall possess at least the minimum level of language proficiency required by the host university.

ARTICLE 6: ADMISSION PROCEDURE

The home university shall forward to the office in charge at the host university by the established deadline each year a list of the exchange students nominated, together with the appropriate documentation required by the host university. The host university shall inform the home university of its final decision regarding each proposed admission as soon as possible.

ARTICLE 7: ENROLLMENT STUDENTS

Exchange students shall be enrolled as full-time students and may enroll in any course offered by the host university subject to the host university's standard rules and regulations.

ARTICLE 8: TUITION FEES

Exchange students shall pay normal tuition and other fees to their home university in accordance with that university's rules and regulations. Each host university shall waive examination, matriculation, and tuition fees for exchange students.

The admission fee will be charged for each exchange student studying at FTU as regulated by FTU.

ARTICLE 9: LIVING EXPENSES

Exchange students shall provide for their own housing, board, books, transportation, health insurance, medical care, passports, visas, and other personal expenses.

The host university shall make every effort to house exchange students in its own student accommodation. Should such facilities not be available, the host university shall assist the student in finding suitable alternative accommodation. However, the payment of all rents and other charges shall be the sole responsibility of the exchange student.

ARTICLE 10: TRANSFER OF CREDITS

At the end of each semester, the host university shall send an official academic transcript for each exchange student to his/her home university. It shall be the sole responsibility of the home university to decide how many transfer credit units the student may receive for courses taken at the host university.

ARTICLE 11: EXPULSION OF STUDENTS

Each university reserves the right to expel any exchange student at any time for

academic or personal misconduct in violation of its established regulations. Such expulsion shall first be discussed and agreed upon by both universities.

ARTICLE 12: OBLIGATION OF STUDENTS TO RETURN HOME ON COMPLETION OF THEIR STUDIES

Upon completion of an exchange student's studies at the host university, the exchange student shall return to the home university without fail. No extension of stay shall be permitted, subject to Section 3 of this agreement and in consultation with the host university, without the express authorization of the home university to the contrary.

ARTICLE 13: USE OF FACILITIES

The host university shall grant exchange students access to the same facilities normally available to its own students.

ARTICLE 14: ASSISTANCE WITH VISA APPLICATION

The host university shall provide exchange students with both the necessary information about visas and the relevant documents and all other assistance for visa applications as may be required by the immigration laws and regulations of the host country. However, it shall be the sole responsibility of the exchange student to complete the procedures necessary to obtain a visa in a timely manner.

ARTICLE 15: INSURANCE

Exchange students shall arrange health and accident insurance as designated by the host university.

Exchange students from CU shall join the terms of Insurance specified by FTU.

Exchange students from FTU shall join the Japanese National Health Insurance scheme regardless of the length of their stay. In addition, they should arrange liability insurance and personal accident insurance to cover them for the duration of their stay in Japan.

ARTICLE 16: COMPLIANCE WITH LAWS AND REGULATIONS

Exchange students shall observe the rules and regulations laid down by the host university and the immigration laws and regulations of the host country.

ARTICLE 17: DATA PROTECTION

Both university shall collect, process, use, disclose and otherwise manage personal information only for the purposes of fulfilling their obligations under this Agreement.

Both universities shall ensure that personal information is not used for any purpose other than that for which it is collected.

ARTICLE 18: INTELLECTUAL PROPERTY RIGHTS

This Agreement shall not be construed as any transfer or assignment of any

intellectual property rights between the two universities.

ARTICLE 19: FORCE MAJEURE

Neither university shall be responsible for any failure or delay in the performance of any obligation imposed upon it hereunder nor shall such failure or delay be deemed to be a breach of this Agreement if such failure or delay is due to circumstances of any nature whatsoever which is beyond its reasonable control and is not preventable by reasonable diligence on its part.

ARTICLE 20: COMMUNICATIONS AND ADMINISTRATION


The Manager of Department of International Affairs at FTU and the Manager of International Affairs Team at CU shall be responsible for all communications and administration relating to student exchanges.

ARTICLE 21: TERMS AND TERMINATION

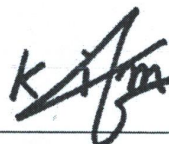
This Agreement shall commence on the date of last signature and supersede all previous negotiations and agreements between the universities relating thereto. Either university wishing to terminate this Agreement shall notify the other university in writing at least six (06) months prior to termination. Such termination shall not affect the status of students who have already been accepted for programs initiated prior to the termination of this Agreement. This Agreement shall remain in force for five (05) years from the date of commencement. Any decision to renew or renegotiate the terms of this Agreement shall be made on the basis of consultations between the two universities.

This Agreement is drawn up in duplicate in English and each university to the Agreement shall retain one (01) copy.



Assoc. Prof. Dr. Bui Anh Tuan 
President
Foreign Trade University

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day / month / year



D.D.S. & Prof. Kang Dong-Oan
President
Chosun University

14 / 2 / 2019
day / month / year